**MINUTES OF ANNUAL GENERAL MEETING OF THE ESSEX COUNTY ARCHERY ASSOCIATION HELD ONLINE VIA ZOOM**

**ON SATURDAY 20th FEBRUARY 2021**

**PRESENT:**

**Mrs M Hutchins** (Life Vice President)

**A Munson** (President)

**Mrs M Pearce** (Vice President)

**A Purser** (Chairman)

**M Pearce** (Vice Chairman)

**Ms D Horn** (Secretary)

**M Skinner** (Treasurer)

**P Clark** (General Member)

**M Lawrence** (SRO)

**Mrs S Lawrence** (Team Manager)

**Sean Fortune** (Development Officer)

**Louise Fortune** (Minutes Secretary)

**Attendees:** Ian Clampin (WEB), Joe Cordaro (Abbey), Alan Drinkwater (Framlingham), Stuart Hames (Phoenix), Joanne Harrison (WEB), Anna Heaven (Deben), Chris Higgins (CTRA), Marlene Hutchins (Direct Member), Chris Jordan (CTRA), Michael Judd (Mayflower), Kevin Juniper (CTRA), Vince King (Ascham), Wendie King (Mayflower), Brian Lock (NHA), Janet Lowe (Ardleigh), Christopher Lowe (Ardlieigh), Matt Prior (Mayflower), Dennis Saville (Direct Member), Marion Saville (Direct member), Kevin Sykes (WEB), Dawn Tolson (WEB), Paul Tolson (WEB), Paul West (RTAC).

**Total in attendance 35. Meeting opened at 10am by President.**

Alex Purser opened the meeting, thanking everyone for attending with specific thanks to Deb Horn for all her hard work in organising this meeting under these unique conditions. None of the officers reports would be read out as they had all been circulated prior to the meeting. The constitutional and operational changes will be read out. All Election of officers will be carried out en block. This meeting will be recorded for reporting purposes.

**01.21 COUNTY TEAM AWARDS:**

SENIOR COLOURS (Target): Richard Burgess (Braintree) Tony Gedalovitch (Noak Hill) David Fellman (Blue Arrows) Mike Gissing (Blue Arrows)

SENIOR DATE BARS (Target): Mark Turner (Noak Hill) Richard Burgess (Braintree) Tony Gedalovitch (Noak Hill) Charles Mallion (West Essex) David Fellman (Blue Arrows) Mike Gissing (Blue Arrows) Bob Attalia (Noak Hill) Eric Mallet (Abbey) Mark Lawrence (Noak Hill) Sharon Lawrence (Noak Hill) Kevin Juniper (CTRA)

As this meeting was held online, colours and date bars will be sent out to recipients.

**02.21 APOLOGIES FOR ABSENCE**

Tom and Iris Major, Roy Hutchins, John Willson and June Drinkwater.

**03.21 MINUTES OF AGM 15TH FEBRUARY 2020**

Checked for accuracy – Pg 1 Susi Attkinson club name changed from CTR to Ascham Bowmen

With this change, the minutes were agreed as an accurate representation of the previous AGM, proposed by Alex Purser, seconded by Chris Higgins and accepted by the meeting with 27 votes and 2 abstentions.

**04.21 MATTERS ARISING**:

41.20 (a) (b) (c) All held over this year due to the current COVID situation.

**05.21 PRESIDENT’S REMARKS**

Well, this is my last AGM as the President of the ECAA. The first two years were excellent and exciting meeting people at clubs and tournaments. I would have liked to have visited more clubs and in this past year this would have happened, but it was not to be as the pandemic swept across the United Kingdom.

Many of us probably have not been able to shoot since then, although clubs could open during the summer months, albeit under strict social distancing rules. But unfortunately, we have had to go through the whole lockdown process again, finishing off all hopes of club shooting during the winter season completely. We can only hope that the summer brings us good fortune when, hopefully, we can start to open the clubs again.

The sad news this year was the passing away of Tony Ikel. On behalf of everyone I would like to pass on our condolences to his family.

I would like to thank the committee for all their support, the clubs I visited that made me feel very welcome, and my own club, Blue Arrows, that supported me through these past three years.

I wish my successor all the very best and hope that they have equal enjoyment as I have had. I wish everybody success in the coming year and hopefully we can all get back on the shooting line as soon as we are possibly able.

**OFFICERS’ REPORTS (All reports had been circulated via email prior to the meeting)**

**06.21 REPORT FROM HON. SECRETARY:**

AGM time again, and this year really has been an interesting year, but not for the reasons we all hope. A lack of archery has not meant a lack of work behind the scenes, and as always my thanks go to those who have supported me, and the committee, and those who have replied to my emails.

There have been a few changes of personnel throughout the year, and these details have been circulated. They are also available on the website. Please do keep me up to date with changes in contact details. There has been less in the way of communication, with less to pass on, but if you find you are not getting any county information, please check with your club secretary.

There have not been a great number of tournaments this year, but we are hoping that the county shoots will go ahead this year. If your club does manage to organise a shoot this year please send me the entry form and I will distribute as much as possible.

County meetings have not taken place this year, and we are very much looking forward to being able to meet again in the new year.

As always, please get in touch if you have any questions, or if we can be of any help.

I usually end with thank you for a great year, but this is not exactly the case this year, so I will say thank you for sticking with us, and we all look forward to a much better year in 2021

**07.21 REPORT FROM HON. TREASURER:**

Income and Expenses Account for the Year ended 31st December 2020 tabled. This is attached to these minutes as a PDF file

Proposed by The Treasurer (M Skinner) to adopt the Accounts and Balance Sheet, seconded by S Fortune (West Essex) and agreed by the Meeting.

**08:21 REPORT FROM GENERAL MEMBER: Paul Clark**

It’s not surprising to say I had a very quiet year, with Covid 19 affecting 11months of it.

I will be standing down at AGM as the General member, it as been an honour and a privilege working on behalf of Essex and Suffolk Archers in this role.

I wish my successor all the best in this most interesting role – stay safe

**09.21 REPORT FROM SENIOR RECORDS (TARGET/ FLIGHT/ CLOUT) OFFICER: Mark Lawrence**

Firstly, I would hope everyone and their families are doing OK with the current issues and surviving the latest lockdown, my thoughts are with you all.

Great year for records, considering the year we have had. 12 records have been successfully claimed since the last AGM and 1 pending. Pretty good as there has been so few competitions.

Can I take this opportunity to remind everyone that all claims should be made through the county website, only if you are having problems with this should you mail me directly.

Online claim can he found here;-

<http://ecaa.org.uk/tournaments-records/records/senior-records/senior-record-claim-form>

If anyone has any input, positive or negative it is always welcomed.

This year there has been no clout or flight record claims, but with the issues this year hardly surprising, but once things return to normal, I would urge everyone to give clout a go, it's a great day out and maybe one of these days someone might arrange a flight shoot.

I am more than happy to continue in the role unless someone would like to take it over

**10.21 REPORT FROM JUNIOR RECORDS (TARGET/ FLIGHT/ CLOUT) OFFICER: Tony King**

I have taken over the role of Junior records officer this year, and wanted to say a big “Thank You” to Maggie Pearce for helping me with the transition and also Alex Purser & Debbie Horn & Richard Pilkington in assisting me with some claims which came in during Lockdown.

I have received a total of 16 junior records, so well done to all those archers who broke a county record for 2020 and a special mention to Amelia Chumber, who amazingly , managed to break 2 World , 1 European and 6 UK records as well!!



Please remember that if you wish to represent your county you must send in your scores, if your club is not sending them in then please send them in yourselves.

The current Top 10 has not been updated this year as not everyone has been able to shoot with the frequency that they would have liked. I have updated county records that are on the ECAA website.

As this my 1st year as records officer, if there were any issues in 2020 in reporting scores etc, please feel free to let me know .

Finally; I would like to say a big thank you to the club records officers who took the time and trouble to send in the scores of their junior archers and also to the juniors and their parents who also sent in scores direct.

And to wish everyone a very safe & successful 2021.

**11.21 REPORT FROM FIELD RECORDS OFFICER**: **Marion Saville**

2020 will be a year to be remembered for all the wrong reasons. Sadly I have to report that there were no claims for field records, as there were hardly any field tournaments that took place. The same goes for no Field Colours and/or bars to be awarded. I can only hope, like everyone else that eventually when the time comes that we will be able to get back to shooting, and making new records, and perhaps representing the County team in either the County Field Championships in October, also the regional event. I wish everyone all the best for 2021

**12.21 REPORT FROM OUTDOOR LEAGUE SECRETARY:**  **Marlene Hutchins**

With ten teams entered into two Divisions, the 2020 Summer League was set to go. Then Covid-19 arrived and with it, cancellation of everything.

Archery was just one of the many casualties, which, of course, included the 2020 Summer League and Clubs entered into this League had their fees returned. It was hoped we could arrange something for later in the year, but sadly this was not to be.

As soon as I know Clubs are able to meet again I will endeavour to organise a 2021 Summer League and ask for entries. Likewise, with the Andy Harris League. I sincerely hope that by next winter shooting indoors will once again be allowed.

With 2020, a summer of non-events, it was agreed by Council that winners of awards from the last AGM could retain their trophies for an extra year. Therefore, the winning club from each Division in the 2019 Summer League (Chelmsford Tudor Rose, Mayflower and Ardleigh) have been notified of this arrangement.

With the anti-Covid Vaccine, I am hopeful that life and archery will soon return to some sort of normality. Stay safe.

**13.21 REPORT FROM COACHING GUILD ORGANISER:**

Following the 2020 AGM, we concluded the final sessions of the Development Programme. Despite the final session being delivered on the brink of the first national lockdown, overall, the programme was a success. The format worked well with the mix of performance coaching, talks and mini competitions and we had lots of positive feedback from archers. Furthermore, Debbie and I were able to work with the small number of L1 and L2 coaches who came along to develop their coaching skills. When we are able to run the programme again, we would like to expand the number of coaches attending so that we can further upskill the Essex/Suffolk coaches and offer archers more consistency in who they are coached by. I would like to thank everyone who helped with the logistics of the sessions, the coaches who attended and the archers for their enthusiastic participation.

Coach education has been non-existent for much of the year across the country due to the pandemic. Over the course of the first lockdown, I completed some work on the new L1/L2 course resources for Lloyd. When it got to the end of the summer and it still didn’t seem likely that we would be able to run any face to face courses soon, I proposed piloting an online version of the Session Coach course. This started in October and I have taken 9 candidates from across East Anglia, including a couple of candidates from Essex, through the first half of the course which I adapted for online delivery. Unfortunately, we cannot complete the practical half of the course until the latest lockdown is over. However, the online part of the course worked really well and Archery GB are considering how we could make the online training course a permanent fixture. This has exciting implications for the future of coach training - watch this space!

I have attended two SCAS coaching meetings this year. The main order of business in 2020 was the organisation of the SCAS virtual conference which took place over the summer and which some of our coaches accessed.

Throughout the year, we have kept up with coach renewals - thank you to David Scorah for doing the bulk of this. Sometimes, it seems that coaches are not getting their reminder letters from AGB on time or at all so I would encourage all coaches to keep an eye on when they are reaching the 3 year mark from their date of qualification and get in touch if you think your renewal is due.

We currently have

47 Level 1 Coaches

11 Level 2 Coaches

2 County Coaches

1 Senior Coach

**14.21REPORT FROM TEAM MANAGER: Sharon Lawrence**

What a year it has been. Lockdowns and restrictions have really curtailed all competitions for everybody

We only managed to participate in one inter-county competition in February but we fielded a team of 15 out of a maximum 16 but ECAA remained victorious against Kent, Surrey and Sussex

ECAA had very good results in the SCAS Postal Portsmouth League for last Winter even though the medals have still not been sent to us

This League is running again this season but with the Pandemic restrictions, there are alterations to the timing requirements. This being the case, please continue to send in scores if and when you are able to get them

I am looking forward to the next year should I be required to remain, and I ask that everyone keeps sending in scores. The selection form will be updated if and when we have more information for this year

**15.21 REPORTS FROM TOURNAMENT ORGANISERS:**

**TARGET, CLOUT and WA1440 – Nothing to report**

**FIELD: Paul Clark**

The Field shoot for 2020 did not take place, this due to the Covid 19 pandemic. I felt that I could not guarantee a fully safe shoot at this time of the year. I know that there were Field shoots being held in other parts of the country, but these shoots had the advantage of a lot more space for parking and more hours of daylight. This was important because, the groups were given different arrival times to turn up, shoot and leave as soon has they finished. With Panther’s ground being a densely wooded area, we would lose daylight a lot quicker and it would be unfair to those archers shooting later and as well as becoming unsafe to shoot.

We hope to be organising a field competition for 2021, please keep 3rd October free - Stay safe

**16.21 REPORT FROM WEB MASTER: Richard Pilkington**

This year I have completely overhauled the web site and though it has similar sections is completely new. Hopefully people have found the enhanced Events page which shows the entry forms and links to maps etc.

There is a wide variety of information on there and new simplified record submission forms which allow the archers to send in all the data for a record claim in a single request.

There is also a notification system available on the front page for everyone so when any news is posted an email is automatically sent to subscribers with a link that allows them to access the content directly.

We have also introduced ECAA email addresses for all the officers with a view to stopping personal email addresses being used for County business.

This means that should an officer change then any outstanding issues which are still to be dealt with are carried forward when the mailbox is transferred.

If anyone has any comments about the web site or any content that shoud be included then please let me know.

**17.21 REPORT FROM SAFEGUARDING OFFICER: Nothing to report**

**18.21 PROPOSAL TO ADOPT THE FOLLOWING CHANGES TO THE CONSTITUTION (Alex Purser – Chair)**

**18.21a** Page Multiple. Item Various **Amend** Content.

**Remove** all references to GNAS

**Insert** Archery GB

**18.21b** Page Multiple. Item Various **Amend** Content

**Remove** All references to Chairman & Vice Chairman

**Insert** Chair of Council & Vice Chair

**18.21c** Page 3. Item 5. Executive Officers **Remove** EGAC Coaching Representative.

**18.21d** Page 3. Item 5. Executive Officers **Remove** Paragraph 2.

**18.21e** Page 3. Item 5. Non-Executive Officers **Remove** F.I.T.A

**18.21f** Page 3. Item 5. Non-Executive Officers **Insert** World Archery

**18.21g** Page 3. Item 5. Non-Executive Officers **Insert** County Coaching Organiser

Junior Liaison Officer

County Development Officer

Ability to Co-Opt Members

Line to read

County Coaching Organiser, League Secretary, Equipment Officer, Team Manager, Assistant Team Manager, Development Officer, Junior Liaison Officer, Webmaster, Safeguarding Officer or any other post as required by the Executive to undertake work on behalf of the Association.

Council may if required or so desired Co-Opt members to fill posts that are vacant or for the furtherment of archery within the county.

Paragraph 5 remains as written

**18.21h** Page 2. Item 4. Council **Remove** EGAC Coaching Representative.

**18.21i** Page 3. Item 6. Voting at Council Meetings

**Amend Heading** Voting at All Meetings

**18.21j** Page 3. Item 6. Voting at Council Meetings

**Remove**

Each Affiliated club voting through representative(s) shall have One (1) vote for every adult member of that club for every member of that club.

The Officers of the Association shall have One (1) vote and the Chairman shall have a casting vote.

If an Officer is the only representative of a Club they may vote for themselves and also for the Club.

**Insert**

Line to read

Each Affiliated club adult member, Direct Member, Non Shooting Member, Honorary Life Vice President and Honorary member in attendance of the meeting shall have One (1) vote.

No proxy votes will be accepted

The Chairman shall have an additional casting vote (1) when necessary.

**18.21k** Page 5. Item 11. County Records a. **Insert**

iv. Juniors may only claim a senior record where they have entered and paid senior entry fee.

**18.21l** Page 5. Item 11. County Records b. **Insert**

iv. Juniors entered as an adult may not claim a junior record where they have entered and paid senior entry fee.

**Proposed by Alex Purser Seconded by Dawn Tolson and accepted by all members present.**

**ELECTION OF OFFICERS**

**19.21 ELECTION OF PRESIDENT: Paul Clark**

**20.21 ELECTION OF VICE PRESIDENT : Mark Lawrence**

**21.21 ELECTION OF CHAIRMAN: Alex Purser**

**22.21 ELECTION OF VICE CHAIRMAN: Mick Pearce**

**23.21 ELECTION OF HON SECRETARY: Deb Horn**

**24.21 ELECTION OF HON TREASURER: Martin Skinner**

**25.21 ELECTION OF GENERAL MEMBER: Kevin Juniper**

**26.21 ELECTION OF SENIOR RECORDS OFFICER: Mark Lawrence**

**27.21 ELECTION OF JUNIOR RECORDS OFFICER: Tony King**

**28.21 ELECTION OF FIELD RECORDS OFFICER: Marion Saville**

**29.21 ELECTION OF OUTDOOR LEAGUE SECRETARY: Marlene Hutchens**

**30.21 ELECTION OF TOURNAMENT ORGANISERS:**

**30.21a INDOOR TOURNAMENT ORGANISER: Martin Skinner**

**30.21b TARGET CHAMPIONSHIP ORGANISER: Lawrence Easton**

**30.21c WA1440 CHAMPIONSHIP ORGANISER: Paul West**

**30.21d FIELD CHAMPIONSHIP ORGANISER: Paul Clark**

**30.21e CLOUT CHAMPIONSHIP ORGANISER: Clare Felgate**

**31.21 ELECTION OF COUNTY COACHING ORGANISER: Anna Heaven**

**32.21 ELECTION OF EQUIPMENT OFFICER Ken Haynes:**

**33.21 ELECTION OF TEAM MANAGER: Sharon Lawrence**

**34.21 ELECTION OF ASSISTANT TEAM MANAGER: Tony King**

**35.21 ELECTION OF WEB MASTER: Richard Pilkington**

**36.21 ELECTION OF SAFEGUARDING OFFICER: Anna Heaven**

**37.21 ELECTION OF DEVELOPMENT OFFICER: Sean Fortune**

**38.21 ELECTION OF JUNIOR LIAISON OFFICER: Brian Lock**

Officers were elected en bloc, as proposed by Alex Purser and seconded by Kevin Juniper. Individual nominations are noted in the agenda.

The vote to accept the nominations was passed nem con

**39.21 PROPOSAL OF CHANGES TO THE OPERATIONAL GUIDELINES. (Alex Purser - Chair)**

**39.21a** In an effort to widen the nomination list for the following AGM awards, the proposal is to amend stated CLUB nomination to include individual nomination. Clubs and/or individuals would be eligible to nominate candidates to awards. Thus making the nominations list open and equitable. Other than the below, all wording remains unchanged.

##### **THE BALDWIN TROPHY**

Clubs may nominate a person who they consider has done most to enhance the sport during the past year, and shall submit a citation supporting the nomination.

##### **AMMEND**

Clubs **(or affiliated** **individuals)** may nominate a person who they consider has done most to enhance the sport during the past year, and shall submit a citation supporting the nomination.

**THE THELMA DAVISON SALVER**

This award will be made annually at the Annual General Meeting to an archer who has overcome an adversity of any nature to continue in the sport, whether in Shooting, Administration, Coaching, Judging, Tournament Organising, etc.

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DELETE

*{Each club will be entitled to make one nomination for the award.}*

INSERT

*{Each club or an affiliated individual will be entitled to make one nomination for the award.}*

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Adjudication will be carried out by a Panel of Referees consisting of the Executive Officers of the County. In the event of one of the panel being nominated, he/she will withdraw and be replaced by a Non-Executive Officer.

In the event that no nominations are received from clubs, a Panel of Referees consisting of the Executive Officers of the County will meet to discuss the merits of a number of potential archers thought to be worthy of the award, with a view to making a presentation for the year in question.

**Proposed by Alex Purser Seconded by Brian Lock and accepted by all members present.**

**39.21b** In light of the demise of the EGAC in 2018 there is a need to archive the existing terms of reference for the guild, in an effort to have a frame work if a coaching subcommittee was re-established it is proposed these terms of reference are re-assigned rather than deleted.

Therefore - Pg 23 & 24 – Essex Guild of Archery Coaches – Archive (Move to end of document)

**Proposed by Alex Purser Seconded by Michael Judd and accepted by all members present.**

**40.21 Any Other Business**

Outgoing Vice President Mrs Maggie Pearce was made an Honorary Life Vice President after 23 years service and presented with a certificate with thanks and congratulations for all the work she has done with and for ECAA.

Paul Clark thanked the ECAA for their confidence in making him the President of the Association.

Meeting closed at 10:45