

**MINUTES OF ECAA COUNCIL MEETING HELD AT  
COURAGE HALL, BRENTWOOD, ON TUESDAY, 4<sup>TH</sup> MARCH, 2008**

**Present:** T. Major (President) R. Frost (Chairman), G. Sibley (Secretary and Life Vice President), M. Skinner (Treasurer), J. Neal (Vice Chairman), Mrs. I. Major (acting Minutes Secretary and Life Vice President) and representatives from Abbey, Albemarle, Ardleigh, Burntwood, Colchester, Mayflower, Noak Hill, Oakfield, Pilgrim, Priory, Rayleigh, SDAC, Southend. Total attending the meeting = 24.

Mrs. I. Major agreed to take the Minutes of the Meeting.

**52/08 Apologies for Absence:** Mrs. M. Hutchins (Vice President and Minutes Secretary), Mrs. C. Stanford (Vice President), M. Pearce (General Member), Mrs. M. Pearce (HNA), R. Hutchins (SEAC), Mrs. J. Ikel (Oakfield), and P. Clark (CTR).

**53/08 Matters for any other business:** None

**54/08 Minutes of meeting 08.01.08:** Having been circulated, the Minutes were taken as read. Regarding item 07/08 (c) in the Coaching Group Secretary's report on page 1, a query was raised concerning the accuracy of the course levels stated. J. Neal confirmed the correction that two Level I courses were held last year and the group are preparing for a Level 2 course in September, 2008. Item 07/08(e) In writing, the Junior Records Officer asked that in the record for Recurve Girl on 04.11.07 for S. Cole the club should be amended to read "CTR" (not Mayflower). With these corrections noted, the Minutes were accepted by the Meeting on a proposal by T. Ikel (Oakfield), seconded by A. Toy (Albemarle) and all were in favour.

**55/08 Matters arising:** Referring again to item 07/08(c) Coaching Group Secretary's report on page 1 re insurance, J. Neal advised the meeting that, having taken up the question of insurance with the GNAS the answer was that we are not covered for criminal litigation. He has written again expressing concern on behalf of the membership and has asked them to take the matter up with the National Coaching Committee and other relevant bodies at GNAS. The ECAA Chairman commented that he had heard from GNAS that the more people who send in complaints, the more ammunition she will have to further this matter. Item 07/08(1) The Secretary informed the Meeting that he has now circulated the Clout results.

**56/08 Correspondence:** (a) Letter received from Mr. Colin Wooff (Honorary Life Vice President and newly appointed Honorary Life Member) expressing his gratitude and thanks to the membership of the ECAA for his appointment as Honorary Life Member. (b) A notice received of the 20 years anniversary of Mayflower Archers, which is published on the website. (c) A while ago the Secretary received one letter from Michael Bell (Ardleigh) and one from Woodford Archers regarding handicap tables being placed on disc. Another letter was received from Michael Bell regarding twilight shooting. As no reply has been received to the Secretary's letter sent to the Operations Director of GNAS he has sent a reminder. (d) An e-mail has been received regarding the 41<sup>st</sup> All British & Open Field Archery Championships on 24<sup>th</sup>/25<sup>th</sup> May in Ballywalter, Co. Down. The closing date is 12<sup>th</sup> May and the entry fees are £17.50 for seniors and £10 for juniors. For further details of this tournament you can visit the website address: [www.loughcuanbowmen.com/page5.htm](http://www.loughcuanbowmen.com/page5.htm) or e-mail address: [mail@loughcuanbowmen.com](mailto:mail@loughcuanbowmen.com) telephone Arthur Halligey on 02891 873421. (e) Change of Club Secretary for Mayflower Archers (Senior and Junior) Mrs. Rachel Elvidge, The Limes, Burnham Road, Althorne, Essex, CM3 6BT Tel: 01621 744662 e-mail address: [rachelev@googlemail.com](mailto:rachelev@googlemail.com) (f) An e-mail received from Tony Ferguson who is involved with the UK Coaching Framework, and this has been passed on to John Neal. (g) Enquiry received from a club in Bury St. Edmunds. (h) HNA wish to advise that their Albion tournament, which was previously scheduled for July, has now been moved to 28<sup>th</sup> September with the venue being West Essex Bowmen's ground (i) e-mail received requesting clarification regarding Junior Records. Comments will be made under JRO's report. (j) At the end of the Secretary's correspondence report, and at short notice, Mrs. I. Major was given permission to raise a question, namely; "Would it be possible for a list of Club Fixture Secretaries to be available?" She explained that such a list was always featured in the back pages of the old "Essex Bowman" magazine, which was very useful for tournament organisers. If the Meeting approved, in principle, and, not wishing to increase the workload of our Secretary, she volunteered to circulate a suitably worded form and collate the information received. This could then be published on the ECAA website, for those individuals who did not object to disclosing their details through that medium and/or could be available in hard copy at the next Council Meeting on the 6<sup>th</sup> May. Mrs. Iris Major received the approval of the Meeting to proceed, and said that the form will be available to accompany the Minutes of this Meeting.

**57/08 Chairman's Remarks:** Thanks were offered to those clubs who had made the effort to send in nominations to the AGM. The number of clubs doing so is getting less each year. The Chairman was then kind enough to read out the President's article published on the ECAA website, expressing his apologies for omitting to thank two hardworking people in his President's Remarks at the ECAA AGM. He rectified this oversight by thanking Mrs. Marlene Hutchins (Vice President) for all her work in respect of the Essex league, the "Andy Harris" postal league and as Minutes Secretary and also D. Saville for his work with the Bray league and as one of the County's representatives (with his wife, Marion) at GNAS. The President duly expressed his apologies and thanks. If you wish to read the full article you will find it on the ECAA website entitled "I had a dream".

**58/08 Matters from the Annual Meeting 03.02.08:** As no appointment was made of an EQUIPMENT OFFICER this position still remains open. The County's equipment is currently based at Noak Hill. It was agreed that the matter be left over until the next Council Meeting.

**59/08 Appointment of Minute Secretary:** In her absence, Mrs. M. Hutchins was proposed by Mrs. I. Major, seconded by R. Frost and all were in favour.

**60/08 Appointment of SCAS Representatives:** As the current representatives were willing to stand again, Messrs. G. Sibley, R. Frost and J. Willson were duly elected by the membership. The next Meeting will be on 12<sup>th</sup> April.

**61/08 Appointment of Child Protection Officer:** J. Willson confirmed his willingness to stand again and, in the absence of any other nominee, he was duly elected.

**62/08 Reports from:**

(a) TREASURER - Nothing to report

(b) LEAGUE SECRETARY - In her absence, the League Secretary submitted the following report:-

"Andy Harris League nearing finalisation. Divisions 1 and 2 have two matches to shoot this month and Divisions 3, 4 and 5 one match to shoot. Final results including all Individual scores will be sent out at the beginning of April. Summer League Fixture List, etc. has been sent to those clubs who entered.

Direct Members wishing to shoot in the summer league need to notify me prior to 1<sup>st</sup> April. If a team wishes to shoot in their Club colours, they need to be registered with the League Secretary prior to the start of the League. This as well as GNAS.

Ascham -	West Essex -
Rayleigh - registered	Mayflower -
Oakfield - registered (but cannot find on GNAS register)	

With regard to Club Colours, GNAS now allow teams to wear lower garments in Club Colours; therefore I propose the following two sentences be **stricken** from League Rule 17.

- 1. In all cases it is understood that club colours only apply to Polo/T-shirt, Sweatshirt/Jumper, Jacket/Fleece/Body warmer.**
- 2. Garments worn below the waist will be green or white"**

After a long discussion regarding the proposal for amending the wording of Rule 17, it was agreed to delete the entire Rule 17, and replace it with the following: "*That Team members are required to wear Club colours, as registered with GNAS, or green and/or white. Other Club members shooting on the same ground are requested to wear appropriate dress*". Regarding paragraph 2 of the League Secretary's report, it was considered unnecessary for teams wishing to shoot in their Club's colours to register beforehand with the League Secretary.

(c) COACHING SECRETARY - The Level I course is making good progress. We now have two external assessments to do and are now just beginning the autumn 2007 level course assessments. They should be clear by the autumn. Despite the slow start, we still hope to run a Level 2 course in the autumn. For Level 2 the region is responsible for accrediting tutors and course administrators and, as soon as we have some accredited tutors and course administrators we are hopeful for the autumn schedule. It is our current understanding that to do a Level 2 course you must be a Level I Coach - you cannot jump straight in. We had correspondence from Tony Ferguson, a Senior Coach working within the GNAS framework. They are requesting to address the County on this subject, probably scheduling this as an open meeting, either direct or organised by the Guild (probable timescale 45 mins.). It is important that clubs go along to that meeting and the Guild will circulate information when the meeting at The Courage Hall, Brentwood will be held.

(c) Coaching Group Secretary's report/ continued.....

Regarding the Renewal process, there is nothing further to report and there will probably not be until next January. The Guild is in the process of drawing up a programme for talks and will publish details shortly. The first will most likely be the one on framework. Coaching clinics are still being run; at Mayflower and there are plans for clinics at Ascham and Albemarle are also interested.

(d) SENIOR RECORDS OFFICER - T. Ikel asked that the following County Records be ratified:

**Compound: Ladies**

A. King	Colchester	FITA 25	548	@ Tudor Archers	on 17-02-2008
M. Wakelin	Grampion	FITA Combined Triple	1117	@ Bowmen of Rutland	on 11-11-2007
		FITA 18 Triple face	561	@ National Indoor Champs.	on 17-02-2008
Pat Spragg MBE	Oakfield	Double Worcester	585	@ Kestrels	on 02-02-2008

**Compound: Gentlemen**

N. Wakelin	Grampion	FITA 25 Triple face	582	@ Bowmen of Rutland	on 10-02-2008
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**Barebow:**

N. Bonner	GNAS	FITA 18	460	@ British B/B Champs.	on 25-11-2007
M. Saville	Ardleigh	Worcester	164	@ Racketts	on 09-12-2007

The proposal that these records be ratified was seconded by J. Willson and all were in favour.

(e) JUNIOR RECORDS OFFICER – In her absence, the JRO submitted the following records for ratification:-

**Longbow:**

Laurie Clarke	Burntwood	Worcester	63	@ Racketts	on 09-12-2007
		Bray I	98	@ club	on 09-01-2008

**Compound:**

Daisy Clarke	CTR	Combined FITA	863	@ Andover	on 09-12-2007
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**Barebow:**

Daisy Clarke	CTR	FITA 18	344	@ Benfleet, British BB Indoor Championships	on 25-11-2007
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Seconded by T. Ikel and accepted by the Meeting.

The JRO also requested permission to remove the following records as they were in age groups:-

3 Portsmouth Rounds - Longbow juniors:	U/14	203	15/11/05	J. Burchell
	U/16	286	18/02/07	N. Butt
Barebow juniors:	U/12	252	28/01/03	J. Burchell

JRO also requested permission to remove the following record which was ratified by mistake:-

Junior National round	U/16	590	29/07/06	E. Reader
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The Meeting agreed that these records should be removed. Regarding the queries raised under item 56/08(i) it was agreed that, in the absence of the JRO, this subject would be deferred until the next Council Meeting in May.

(f) FIELD RECORDS OFFICER - Offered the following record for ratification:-

Comp. U/L: Daisy Clark CTR FITA mixed 24 (shooting red pegs) score 175 shot at Pentref on 02-03-2008

This record was accepted on a proposal by T. Ikel, seconded by M. Vaughan and all were in favour. The FRO went on to advise the Meeting that FITA have changed the rules on scoring the FITA round. The cross ring will now score 6 points. This means that any round shot after 1<sup>st</sup> April becomes a new claim for a County record. GNAS are not doing this. Instead they will hold all scores in a folder for 12 months and decide on the highest score for a new National record. All existing records will be archived (that is FITA unmarked, marked, mixed and doubles). As from 1<sup>st</sup> April all claims will be new potential County records. The FRO asked the Meeting if it is their wish that he considers (a) each shoot individually as a record claim, or (b) holds claims over for a 12 month period as GNAS are doing. The Meeting agreed with (a) the first choice, on a proposal by A. Reeves, seconded by T. Major and all were in favour. The next shoot will be on 12<sup>th</sup>/13<sup>th</sup> April.

(g) FLIGHT AND CLOUT RECORDS OFFICER - Received a letter from Woodford Archers via the County Secretary, appealing against the "out of date" claim last year. They asked that this be looked at again. The shoot was last April and they say they put claims in for two archers in May. At the November Council Meeting T. Ikel gave him a claim, received in September, which he then put to the Meeting. It was rejected as being out of time.

(g) Flight and Clout RO's report / continued...

The general feeling of the Meeting was that this appeal cannot be reconsidered as it would create an unacceptable precedent. In the circumstances the appeal was rejected and the Secretary will inform the club of this decision.

(h) TARGET ORGANISER - Everything is running well and entry forms are on the ECAA, Mayflower and Perris websites. Additional copies will be posted upon request. The Junior Championships will be on the Saturday and Seniors on the Sunday. At this point the T/O queried the criteria for the Recurve Team Trophy which is for the top scoring four archers, one of whom must be a lady. He asked whether this trophy could be brought in line with the Compound and Junior Team Trophies, i.e. three top scoring archers shooting in the round of their gender. The Chairman advised the Meeting that this Recurve Team Trophy was presented by Loughton Hall Archers (a club long since disbanded). After much debate, it was agreed that it is not possible for the existing criteria to be changed.

(i) FITA ORGANISER - In the absence of the organiser, M. Skinner advised the Meeting that the FITA would be held on Sunday, 20<sup>th</sup> July - a week earlier than it appeared on the County calendar. The venue is Writtle College Sports Ground and entry forms can be found on the ECAA website.

(j) INDOOR ORGANISER - In the absence of the Organiser, a written report was submitted, as follows:  
"There is one space available in the first session only. Help is required on Saturday, 15<sup>th</sup> March; 3 pm at Noak Hill to load vehicle, 6.30 pm at Courage Hall, Brentwood, to set up. Breakdown and re-load after Sunday's last session.

(k) CLOUT ORGANISER - In the absence of a representative from Woodford, the Secretary confirmed that everything is going well.

(l) FIELD ORGANISER - The date for the Field Championships has now been changed to 5<sup>th</sup> October (not as shown on the calendar). The venue is Panther's ground and a 24 marked round will be shot with Arrowhead status.

(m) FLIGHT ORGANISER - N/A

(n) TEAM MANAGER - The 4 County Indoor match is going ahead and is taking place in Sunbury-on-Thames. Invitations have gone out and everything is going well. Thanks expressed for T. Ikel's help with information about the team, and Mrs. C. Stanford's assistance in sorting out the County colours and T-shirts.

(o) EQUIPMENT OFFICER - As this office has not been filled there was no report.

(p) COMPOUND LEAGUE SECRETARY - No report

(r) BRAY LEAGUE SECRETARY - The results have been finished and the tables are now being sorted out. The Longbow league this month is finished and there are two matches in March for Compound and Recurve. Details will be circulated via e-mail.

(s) MEMBERS' REPRESENTATIVE - In his absence, on holiday, a written report was submitted, as follows:-  
"Target List for the Indoor on the 16<sup>th</sup> March is available on the website. I intended to place a note on the website introducing myself and supplying contact details of who I am and what I do. Unfortunately, due to the Indoor Championships, I have not had any time and will attend to this after the Indoor Championships. I will prepare a proper report for the next Meeting."

(t) CHILD PROTECTION OFFICER - There are GNAS rules on Equity Policy written by a Committee of Coaches with Sports Structures chairing the Meeting. CPO requests that we make it clear that we operate under the CPO Policy requiring juniors to be accompanied by a parent or guardian at all times. Tournament organisers should put on their entry forms that a responsible adult must remain with juniors (under 18) during the time of the shoot. The Chairman suggested that an example can be taken from the ECAA Target Championship entry form, which reads as follows: "**IMPORTANT NOTE FOR PARENTS:** All juniors are to be accompanied at all times by a parent or legal guardian. If a parent or legal guardian cannot accompany their child, it will be their responsibility to inform the organiser, in writing, that they have nominated another person to act on their behalf as a temporary guardian for the child. It will be the sole responsibility of the parent or legal guardian to vet the person they nominate to act as temporary guardian and also to inform that person of their duties and liabilities whilst acting as a temporary guardian."

(u) WEB MANAGER/EB EDITOR – No report was submitted but P. Walker wished to record thanks to R. Markham for all his work in keeping the membership so well informed through the website.

**63/08 County Calendar:** Mention has already been made at this Meeting of one or two changes to the 2008 diary. The HNA Albion shoot is to be held on 28<sup>th</sup> September, 2008 and their 2 day Field Shoot moves to the 11<sup>th</sup>/12<sup>th</sup> October. The ECAA Field Championships shown on the diary as 12<sup>th</sup> October comes forward one week to the 5<sup>th</sup> October. The diary for 2009 is in progress.

**64/08 Any other business:** (a) Review of County Equipment cannot yet be carried out. (b) T. Ikel mentioned that at the National Judges Conference they were given a gauge, to use at all Record Status Shoots, which measures the extent of overdraw, maximum arrow diameter and length of the fibre optic in the sight. All judges are to be CRB checked for the Olympics in 2012 and everyone inside the arena must also be checked. (c) T. Major presented two trophies to the County on behalf of Philip Morley in memory of his parents, the late Iris and Ted Morley of Woodford Archers. These are for presentation to the highest scoring junior lady and junior gentleman in the SECOND Clout in the Essex Clout Championships. The disciplines eligible are Recurve, Barebow and Longbow (not Compound - subject to confirmation). Philip Morley has asked Tom Major to make suitable bases for these two trophies but, due to the time factor, it is unlikely they will be made in time for the 2008 Championships. However, the trophies can be presented but not taken away by the winners. They would be re-presented on a suitable occasion when the bases have been made. It is possible that one of Philip Morley's relatives may be at the Championships to make the first presentation. With thanks to Philip Morley, the ECAA accepted these trophies on the proposal by T. Major, seconded by T. Ikel and all were in favour.

There being no further business, the Chairman closed the Meeting with thanks to all who attended.

Errors/omissions/additions:

CHAIRMAN.....

06/05/2008/IDM

## REQUEST FOR INFORMATION TO COMPILE A LIST OF CLUB FIXTURE SECRETARIES

The most expedient way to explain the reason for this form would be to quote an extract from the ECAA Minutes of the Council Meeting held on the 4<sup>th</sup> March, under Agenda item 56/08 (i), as follows:-

*At the end of the Secretary's correspondence report, and at short notice, Mrs. I. Major was given permission to raise a question, namely; "Would it be possible for a list of Club Fixture Secretaries to be available?" She explained that such a list was always featured in the back pages of the old "Essex Bowman" magazine, which was very useful for tournament organisers. If the Meeting approved, in principle, and, not wishing to increase the workload of our Secretary, she volunteered to circulate a suitably worded form and collate the information received. This could then be published on the ECAA website, for those individuals who did not object to disclosing their details through that medium and/or could be available in hard copy at the next Council Meeting on the 6<sup>th</sup> May. Mrs. Iris Major received the approval of the Meeting to proceed, and said that the form will be available to accompany the Minutes of this Meeting.*

<b>Name of Club</b>		
<b>Name of Club Secretary (please state if you are also the Fixture Secretary)</b>		<b>Telephone Number</b>
<b>Postal address:</b>		
<b>Including Postcode:</b>		
<b>e-mail address:</b>		
<b>Name of Fixture Secretary (if different from above)</b>		<b>Telephone Number</b>
<b>Postal Address:</b>		
<b>Including Postcode:</b>		
<b>e-mail address:</b>		
<b>HAVE YOU PERMISSION FROM THE FIXTURE SECRETARY TO HAVE THESE DETAILS PUBLISHED ON THE ECAA WEBSITE?</b>	<b>YES / NO</b>	
<b>IF NOT, WOULD YOUR CLUB PREFER TO OBTAIN A PRINTED COPY OF THE LIST AT THE NEXT COUNCIL MEETING?</b>	<b>YES / NO</b>	
<p><b>If you agree that such a list would be useful, and are willing to spend a little time completing this form, please do so and you can either return it to me via e-mail: <a href="mailto:iris.major@tesco.net">iris.major@tesco.net</a> or by post to my address, which is: 62, Brookdale Avenue, Upminster, Essex, RM14 2LT.</b></p> <p><b>Many thanks for your time. Kind regards.</b></p> <p style="text-align: right;"><i>Iris Major</i></p>		